



Board of Directors

Unadopted Meeting Minutes

Thursday, October 24, 2019

Meeting 4:00 p.m. to 5:30 p.m.

Bertolini Associates Lounge, Santa Rosa Campus

Members Present: Jeff Bricker – Chair, Kate Jolley – Treasurer, Scott Bartley, Dan Condron, Maggie Fishman, Doug Garrison, Sue Goranson, Teresa Norton, Shirley Ward

Members Absent: Steve Page – Vice Chair, Frank Chong – Secretary, Kent Seegmiller, Jorge Servin, Kris Shear, Bill Traverso

Committee Representatives: Henry Beaumont for Terry Lindley (Ag Trust)
Brian Marvin (Bear Cub Athletic Trust)
Lori Torkelson for Mike Harris (Friends of Petaluma Campus Trust)

Staff: Kate McClintock, Sarah Laggos, Karen Brooks, Brandy Estrada Arzola

Guests: Catherine Williams – Dean, Instruction & Enrollment Management
Andrea Alvarado – Department Chair for the Counseling Department

1. Call to Order and Introductions

Called to order at 4:00 p.m.

2. Approval of Closed Session

Motion to approve Closed Session. M/S/P

3. Public Comments of Closed Session

No public comments

4. Recess to Closed Session to consider and/or take upon any of the following items:

5. Reconvene to Open Session

Reconvene to open session at 4:20 p.m.

6. Reportable Action Taken in Closed Session

7. Approval of Minutes

Motion to approve minutes from 9/26/19. M/S/P

8. Public Comments

No public comments.

**9. Presentation – Catherine Williams - Dean, Instruction & Enrollment Management,
Andrea Alvarado, Department Chair, Counseling Department**

SRJC Petaluma Campus has provided students with an education for 20 years. The campus encourages hands-on learning and creating close connections with students and faculty. Faculty in different departments share the same building; this contributes to bringing awareness to issues and creating solutions. The SRJC Petaluma campus Science, Technology, Engineering, and Mathematics (STEM) for education has a shortage of classes. The number of seats is greater than students available on the Santa Rosa campus, however it is difficult for students to enroll in classes that complete the pre-requisites for various STEM programs at the SRJC Petaluma campus.

Andrea stated that in order for students to complete the pre-requisites for classes categorized in STEM departments, they must travel to the SRJC Santa Rosa campus or delay their education for months and often miss the opportunity to apply to certain programs. This causes a delay in graduation and lifelong plans. Under-privileged students don't have the resources to attend the Santa Rosa campus. Traveling requires resources, transportation and added time for childcare. These obstacles contribute to students dropping from SRJC and enrolling in colleges that are closer to their homes.

SRJC Petaluma campus needs \$700K to support the STEM program. Measure H is funding STEM and Art buildings, bringing science classes to SRJC Petaluma campus. Friends of Petaluma Campus Trust has assisted with some of the equipment needed for the projects but additional funding is needed for biological sciences and chemistry equipment. Purchasing equipment is a one-time investment.

Board members contributed ideas for fundraising and Catherine offered to connect with prospective donors.

10. SRJC President's Report – Dr. Chong

Absent.

11. Board Discussion re Fundraising Focus Areas

Kate is meeting with Foundation board members to discuss individual prospect plans and will then present a larger plan to the SRJC Foundation Board of Directors.

12. Trust Committee Reports (3 minutes):

- Ag Trust Committee - Henry Beaumont
Terry Lindley is the Chair. The budget to support Ag/NR programs is \$30K for FY 20/21.
The 2020 Agstravanganza will be held Saturday, May 16.

- Bear Cub Athletic Trust Committee – Brian Marvin (Absent)
Jeff stated that the October 4 Golf Tournament was successful and the Polenta feed will be held February 2020.
- Friends of Petaluma Campus Trust Committee – Lori Torkelson
The trust met and discussed their individual fund development plan for FY 19/20.
Petaluma Building Community Breakfast will be June 4, 2020.
Lumafest and *Vet-tech Lab Open House* were on October 19.

13. Comments on Foundation Written Reports (3 minutes)

- Financials and Budget to Actual
The Planning, Budget and Audit committee met October 23, Kate Jolley the Budget to Actual format was revised. The audit report is not finalized yet.
- Executive Director and Alumni Director Reports
No comments.
- Board Chair Report
No comments.

14. Reminders/Announcements/Other Business - Jeff

- Board member annual gifts are due.
- Juan Hernandez III and Sue Goranson have resigned from Board. Kent Seegmiller's term is also ending December 31. Jeff asked to a Rep to serve on the Scholarship Committee, Scott Bartley volunteered.
- Save the date, Monday, December 30 to thank Kate McClintock for her dedicated service to SRJC.

15. Adjourn

Meeting adjourned at 5:20 p.m.

Upcoming Meetings/Events:

Thursday, November 14, 2019 12:00 pm Investment Committee meeting, Plover Room #526
Thursday November 21, 2019 4:00 pm Foundation Board of Directors meeting,
Bertolini Associates Lounge