



Adopted Minutes

Board of Directors

Thursday, January 23, 2025

Meeting 4:00 pm to 5:30 pm

SRJC Roseland Campus: 950 S Wright Rd, Santa Rosa, CA 95407

- Members:** Suzy Marzalek – Chair, Troy Sanderson – Vice Chair, Dr. Angélica Garcia, Scott Bartley, Doug Garrison, Teresa Norton, Brian Reeves, Shirley Ward, Ozzy Jimenez Sullberg, Francisco Lopez, Anthony Spinozzi
- Absent:** Evan Hershey, Marion Walker, Carolina Spence
- Staff:** J Mullineaux, Sarah Laggos, Katie Greenwald, Elizabeth Macias Lopez
- Guests:** Dr. Molly Senecal, Vice President, Student Services; Hector Delgado, Director, SRJC Roseland; Student representative

1) Call to order | Land Acknowledgment – Suzy Marzalek

The land acknowledgement was read and the meeting was called to order at 4:05 pm

2) Public Comment – Suzy Marzalek

There were no members of the public present and no comments.

3) Approval of November 21, 2024 Minutes – Suzy Marzalek

Minutes of the November 21, 2024 meeting were distributed in advance. Scott Bartley requested a revision to the capture of attendance to reflect his absence. With revision, Shirley Ward motioned, Ozzy Jimenez Sullberg second. All in favor. M/S/P

4) District Update – Angélica Garcia

Welcome to Roseland! It's been an exciting start to 2025. The submitted Q1 enrollment data shows that the District is doing well. We're up six percent year-over-year for the last two years. Students are back on campus and you can feel it!

Dr. Garcia has been working closely with Sonoma State University and other higher education leaders amid the university's budget issues to determine how multiple institutions can come together to support the area's students who are impacted by the budget cuts.

Dr. Garcia had distributed a communication with the college community regarding this, and the Foundation sent the email to the Board for reference. SRJC is financially stable.

Dr. Garcia mentioned that she had attended a legislative conference the week of the meeting.

SRJC's full accreditation was affirmed by the ACCJC through the rest of the cycle as a result of updates to student outcomes and use of disaggregated data. Accreditation valid through mid-2026.

5) FY/24 Foundation Audit – Kate Jolley

Audit was conducted March through November. It was in-depth, and found no deficiencies. Shirley Ward motioned for approval, Ozzy Jimenez Sullberg second. All in favor. M/S/P

Suzy Marzalek expressed her appreciation for Kate Jolley and team through this process.

6) Executive Director Search Update – Suzy Marzalek

Dr. Garcia expressed that she supports J's retirement and is greatly appreciative for the tremendous impact he's made while he's led the SRJC Foundation. The job description was revised to include that the Executive Director will have a seat in the President's Cabinet. The Board of Trustees will need to approve the job description, then it will be posted. Kate Jolley will lead the search.

- February 11 – Anticipated Board of Trustees approval
- February 12 – Posted externally; board to help spread the word
- March 18 – Position closes
- May 13 – Anticipated Board of Trustees approval of candidate
- May / June – Incoming ED works alongside J Mullineaux until he retires at the end of June

Suzy Marzalek asked board members to send feedback on the most important attributes of an Executive Director.

7) Grants Committee Update – Doug Garrison

Randolph Newman Cultural Enrichment Endowment (RNCEE) Grant applications are upcoming. The team has reviewed grant applications from previous years and is developing timelines, screening sheets and equity elements.

The 25/26 grants are due late February. Award recipients will be notified the week of 3/10. The total award amount is \$25,000; \$20K from the Opportunity Fund and \$5K from the endowment. Each recipient will receive a maximum of \$5,000.

8) Student Investment Program (SIP) Funding Request – J Mullineaux and Kate Jolley

The Student Investment Program (SIP) is the first such program at a community college in the United States. SIP operates like a club for students to practice investing. This provides for accessible learning for community college students. Students will do the research and analysis, and advisors will do the trades. The Foundation is asking for board approval to make a \$10,000 grant to the program. The Executive Committee is aligned with a funding request.

Shirley Ward mentioned that this is fundamental to future success in life.

Doug Garrison motioned, Ozzy Jimenez Sullberg second. All in favor. M/S/P

9) By-laws Revision, addition of Student Director

By-laws were revised to include the addition of a Student Director. Shirley Ward motioned, Teresa Norton second. All in favor. M/S/P

10) FY26 Endowment Fund Distribution Report – J Mullineaux

Endowment fund distributions are more than \$2,000,000 for the first time. A request was made to approve endowment fund distributions. Scott Bartley motioned, Teresa Norton second. All in favor. M/S/P

11) Board Emeritus Proposal – Teresa Norton

Shirley Ward has championed the idea of bringing a Board Emeritus proposal forward. Board Emeritus members will be ambassadors for the Foundation and the District. In order to be considered for Board Emeritus, members must have completed nine years of service on the Board and be members of the President's Circle. Board Emeritus members will be invited to the Installation Dinner. Bylaws to be updated to include the addition of a Board Emeritus.

Shirley to reach out to those who qualify and report back to the board on who's interested. Shirley motioned for approval. Brian Reeves second. All aligned. MSP.

12) Roseland Campus Fundraising Campaign – J Mullineaux, Molly Senecal, Hector Delgado

The SRJC Foundation had the rare opportunity to host its meeting at the Roseland Campus, which is undergoing major renovations. The location for this meeting was selected to kick off the Roseland fundraising campaign.

In 2023, the campus was renamed SRJC Roseland Campus from its previous name of Southwest Santa Rosa Center.

The campus is 78% Latinx. This is a place where families find community. Many students take non-credit classes as an on-ramp for furthering their education. Many of these students return as credit-seeking students. Non-credit EMLS are the most popular courses. The center also provides GED guidance. It offers classes from humanities to Spanish. Campus administration considers class schedules around student schedules and availabilities. The campus has 1,330 students. The center's director, Hector, has had a JC connection since 1981. An alumna turned employee also shared her story.

There is a waitlist to join Roseland programs.

Supporting the Roseland campus is in alignment with the District's priority initiatives.

The fundraising campaign has kicked-off. The Foundation has already received \$310,000. \$200,000 of this was from one donor who has an immigrant story. The Foundation is also looking to set up an endowment, and has already raised \$65,000 toward this effort.

The Foundation is seeking the Board's support in diversifying our donor base and bringing in new donors for the Roseland fundraising campaign.

13) Written Reports, Questions/Comments

Written reports were provided in advance of the meeting. Anthony Spinnozi, Student Director, encouraged the board to visit an upcoming Club Day and provided an update of the SMART train station opening.

14) Adjourn

Meeting was adjourned at 5:30pm

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