



SRJC Foundation Executive Committee

Adopted Minutes

April 23, 2025

Members: Suzy Marzalek – Chair; Troy Sanderson – Vice Chair; Kate Jolley; Scott Bartley; Teresa Norton

Staff: J Mullineaux; Katie Greenwald; Sarah Laggos

1. **Call to order** – Suzy Marzalek

The meeting was called to order at 8:04am. The Land Acknowledgement was read.

2. **Public Comment** – Suzy Marzalek

There were no comments.

3. **Approval of Minutes** – Suzy Marzalek

Minutes from Executive Committee meeting on January 21, 2025 were approved. Scott Bartley motioned, Teresa Norton seconded. All in favor. M/S/P

4. **Executive Director Search Update** – Kate Jolley

First round interviews have taken place. Top candidates have been selected from the hiring committee, and those recommendations are being sent to Dr. Garcia for interviews next week. The final candidate recommendation will be voted on by the board on May 13.

5. **District Update** – Kate Jolley

Dr. Garcia is starting to return to work after knee surgery. We do not have an exact return to work date yet. Her healing is on track.

Hired a new VP of human resources, who started work on Monday. She has hit the ground running.

Continuing to work through the Strategic Plan process – the work group is continuing to present to constituent groups. We will bring it to the board in June. It will have been reviewed by the Foundation board prior to that, during the May 22 board meeting.

Participatory governance redesign – the committee structure is being the last two years. The new structure is going through various constituent groups now. It will align well with the Strategic Plan launch.

6. **Financial Statements (February)** – Kate Jolley

February statements have been reviewed by the Board already. An accountant has been hired to take over some District responsibilities. Stephanie Dirks, already a member of the District accounting team, has transitioned to oversee Foundation accounting needs.

7. Year to Date Budget to Actual (February) – J Mullineaux

Majority of revenue is in for the year. Awaiting to see how investment return comes together at the end of the year.

8. Board Nominations and FY26 Officers – Troy Sanderson

Investment Committee Leadership: Teresa Norton motion, Scott Bartley second.
Confirmation

Don Chigazola and Sue Nelson are stepping off of the Investment Committee, and stepping into Board Emeritus roles.

Renewing directors: Taking a motion to approve renewing directors: Troy to motion, Scott second. All in favor.

9. Committee Membership Updates – Suzy Marzalek

Strategic Planning work group members Teresa Norton and Ozzy will have the option to decide whether they would like to continue to phase 2 of the process.

10. Proposed Preliminary FY26 Budget – J Mullineaux

The preliminary budget was reviewed. There were questions around employee salaries and benefits. The committee was reminded that the final budget will be reviewed and approved again in September.

Troy motioned to approve, Kate seconded. All in favor. MSP

11. May 22 Board Meeting – J Mullineaux

We will have an investment update due to ongoing fluctuations in the market.

Other agenda items will include governance, operating budget review, strategic planning update, and Students Learning to Give update.

12. Other Business

Scholarships – removing gender and ethnicity from scholarships

13. Adjourn

Meeting was adjourned at 9:22am.

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