



Randolph Newman Cultural Enrichment Endowment 2025-2026 Grant Information & Guidelines

The Randolph Newman Cultural Enrichment Grant aims to support innovative projects, programs, or events that enrich the cultural landscape of the Santa Rosa Junior College (SRJC) community. These grants fund initiatives that promote diversity, creativity, and engagement among students, employees and the broader community.

Eligibility

Applicants must be any SRJC employee, department, program, or campus group willing to sponsor and carry out a cultural event or cultural enrichment activity aligning with the [Campus Climate & Culture strategic initiative](#) during the **2025-2026** academic year. Collaborative projects involving multiple departments or community partners are encouraged.

Grant Funding

Grants are available up to \$5,000. Partial funding may be awarded.

Application Deadline

Applications are due by **Friday, February 21, at 5 pm**. Late or incomplete submissions will not be considered. Grant awards will be announced mid-March 2025. Grant applications must be for projects being planned for Fall 2025, Spring 2026 or Summer 2026.

Grant Criteria

Grant applications will be evaluated based on the following:

- The proposal must be for a free or ticketed cultural event or cultural enrichment activity on one of the SRJC sites (such as a performance, exhibition, guest speaker, reading/recital, guest artist or artist-in-residence, workshop, or series).
- The proposal must align with and support the Campus Climate & Culture Strategic Initiative, Goal 1 of the college.
- The proposal must include a benefit to SRJC students and be open to and benefit internal and external community attendance or participation.
- The proposal may involve partnerships or cooperation with other segments of the community.
- The proposal must include a detailed projected budget plan.
- The proposal must be feasible and clear.

Grant Promotion and Reporting

- All digital and printed materials (e.g. brochures, posters, flyers) and press releases must indicate this program is “Funded by a grant from the Santa Rosa Junior College Foundation Randolph Newman Cultural Enrichment Endowment” and include the official Foundation logo.
- Following the event, the SRJC Foundation Board of Directors requires a brief follow-up report summarizing the objectives and outcomes which may be presented at a board meeting.

Submission

Submit completed application and budget to Sarah Laggos, SRJC Foundation Director of Philanthropy at slaggos@santarosa.edu.



**Randolph Newman Cultural Enrichment Endowment
2025-2026 Grant Application**

Name

Email

Department

Project Name

Semester of Proposed Activity: **Fall 2025** **Spring 2026** **Summer 2026**

Describe the cultural event or cultural enrichment activity you propose.

The proposal must be for a free or ticketed cultural event or cultural enrichment activity on one of the SRJC sites (such as a performance, exhibition, guest speaker, reading/recital, guest artist or artist-in-residence, workshop, or series).

Describe how the proposal supports SRJC's Campus Climate & Culture Strategic Initiative, Goal 1.

Goal 1 description can be found at: <https://strategic-planning.santarosa.edu/initiatives-goals-objectives>

How will the event or activity benefit SRJC students and the internal community?

How will the event or activity be open to and benefit the external community?

Describe any other groups, partnerships, or cooperative efforts involved in this proposal.

Applicant or Representative of Applicant Group:

I/we are willing to accept responsibility for planning and carrying out this event or activity and for using the allocated funds within the budget described.

Print Name

Signature

Dean or Vice President:

I am willing to offer administrative support and administer funds for this project.

Print Name

Signature

Please use Adobe Sign to route the form to the Dean or Vice President for signature after application and budget have been completed and before submitting to the SRJC Foundation.



Randolph Newman Cultural Enrichment Endowment Grant Budget

NOTE: The Foundation is responsible only for the awarding of grant monies. The applicant is responsible for coordinating travel/lodging for performers, publicity, and all fees and expenses related to the program. It is *strongly* suggested the applicant research costs for fees, travel, publicity and other expenses when drafting the budget proposal. Expenditures beyond any RNCEE grant amount awarded must be provided by other resources.

Fees for artist/performer/presenter/speaker:	\$
Travel Costs for artist/performer/presenter/speaker:	\$
Publicity Costs (Poster, flyers, programs, design and printing costs):	\$
Additional Personnel Costs (Media, Custodial, Facilities, etc.):	\$
Other costs (please itemize):	
	\$
	\$
	\$
PROPOSED BUDGET TOTAL:	\$
<u>Subtract</u> ADDITIONAL FUNDING SOURCES *:	
	- \$
	- \$
<u>Equals</u> RNCEE GRANT REQUEST AMOUNT	= \$

**If applicable, list any additional sources of funding, such as department budgets, Arts & Lectures, Multicultural Event funds, or Student Activities funds or partnerships with other organizations (i.e., SSU, local schools, arts organizations, local museums, etc.).*

Additional Budget Details (if needed):